

# Registration Form 2017-2018

## Enrollment Agreement for Preschool

For Office Use Only	
<input type="checkbox"/>	Complete and Signed Enrollment Agreement
<input type="checkbox"/>	Date Rec'd by office _____
<input type="checkbox"/>	Registration payment amount _____
	<input type="checkbox"/> Cash <input type="checkbox"/> Card <input type="checkbox"/> Check # _____
<input type="checkbox"/>	SMART On-line Registration complete _____



### HOLY FAMILY CATHOLIC SCHOOL

1945 Coolidge St. SD, CA 92111 \* Tel. (858) 277-0222 \* Fax. (858) 277-0224 \* Email: kmorgen@onehollyfamily.org \* Website: School.Onehollyfamily.org

Family's LAST NAME: \_\_\_\_\_ Current Parish: \_\_\_\_\_  
For Diocesan statistical reporting please complete: Ethnicity \_\_\_\_\_ Catholic \_\_\_\_\_ Non Catholic \_\_\_\_\_

### Student(s) to be enrolled in Preschool at Holy Family School for the 2017-2018 School Year

1. Full Name: \_\_\_\_\_ Grade in Fall 2017: \_\_\_\_\_ DOB: \_\_\_\_\_
2. Full Name: \_\_\_\_\_ Grade in Fall 2017: \_\_\_\_\_ DOB: \_\_\_\_\_

### PLEASE PRINT CLEARLY: (For mailing and billing purposes)

Student lives with:    Both parents    Father    Mother    Grandparent(s)    Guardian

Parent/ \_\_\_\_\_  
Guardian \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ ZIP \_\_\_\_\_  
Home # \_\_\_\_\_ Cell # \_\_\_\_\_  
Email: \_\_\_\_\_

Parent/ \_\_\_\_\_  
Guardian \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ ZIP \_\_\_\_\_  
Home # \_\_\_\_\_ Cell # \_\_\_\_\_  
Email: \_\_\_\_\_

### PROGRAM SELECTION AND TUITION RATE: Please refer to the attached Program and Rate information

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 5E \$6770 per yr/\$677 per month    | <input type="checkbox"/> 3E \$5775 per yr/\$577.50 per month | <input type="checkbox"/> 2E \$4450 per yr/\$445 per month    |
| <input type="checkbox"/> 5R \$5775 per yr/\$577.50 per month | <input type="checkbox"/> 3R \$5115 per yr/\$511.50 per month | <input type="checkbox"/> 2R \$4015 per yr/\$401.50 per month |

### METHOD OF PAYMENT:

- |  |                                 |   |
|--|---------------------------------|---|
| <input type="checkbox"/> 1 full payment (Due by 8/1/2017)                                  | Please select payment due date: |   |
| <input type="checkbox"/> 2 semi-annual payments (Due by 8/1/2017 and 1/1/2018)             |                                 | <input type="checkbox"/> 1 <sup>st</sup> of the month <input type="checkbox"/> 6 <sup>th</sup> of the month   |
| <input type="checkbox"/> 10 equal monthly payments (Due each month August 2017 – May 2018) |                                 | <input type="checkbox"/> 10 <sup>th</sup> of the month <input type="checkbox"/> 15 <sup>th</sup> of the month |

### COMPLIANCE POLICY

I/We, the undersigned, do hereby agree to comply with all policies and regulations of the Diocese of San Diego and Holy Family School.

I/We have read and agree to abide by all the terms and commitments of this Enrollment Agreement and Policies. I/We understand that my/our family's compliance with this agreement will be reviewed annually to determine eligibility for enrollment for the subsequent year. Failure to abide by the terms of this agreement may result in our student(s) not being invited back to the school.

\_\_\_\_\_  
Father/Guardian Name - Please Print

\_\_\_\_\_  
Mother/Guardian Name - Please Print

\_\_\_\_\_  
Father/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother/Guardian Signature

\_\_\_\_\_  
Date

Please return this original form with the family registration payment to the HOLY FAMILY SCHOOL office.

## FINANCIAL COMMITMENT

The financial commitment is comprised of a family registration payment and tuition payments.

**FAMILY REGISTRATION PAYMENT:** In order to secure a position in the 2017-2018 School Year, the registration payment is due at the time of registration. Early payment is vital to the planning for our 2017-2018 school year and therefore necessary with your registration paperwork. If at any time prior to the 1<sup>st</sup> day of the 2017-2018 school year, your family makes the decision not to enroll for the 2017-2018 school year, the registration fee will be refunded in full per the family's request.

The registration fee includes the follow: SMART Tuition yearly fee/Initial Fee, consumables, snacks, supplies, etc.

Paid on or before	Paid after
5/1/2017	5/2/2017
\$175	\$225

### **TUITION: Program and Fee Schedule**

Code	Program Schedule	Yearly Tuition	Per Month (10 mos)
5E	5 days Extended 7:00 am – 6:00 pm	\$6770	\$677
5R	5 days Regular 8:00 am – 3:00 pm	\$5775	\$577.50
3E	3 days Extended 7:00 am – 6:00 pm	\$5775	\$577.50
3R	3 days Regular 8:00 am – 3:00 pm	\$5115	\$511.50
2E	2 days Extended 7:00 am – 6:00 pm	\$4450	\$445
2R	2 days Regular 8:00 am – 3:00 pm	\$4015	\$401.50

Tuition is billed through the online program SMART Tuition. Tuition payments can be made online or over the phone via SMART Tuition. Cash, check or debit/credit card payments are also accepted in the school office during regular business hours.

***All debit/credit card transactions made in the school office will include a 2.65% credit card processing fee.***

Tuition payments are made according to one of three options:

1. Full payment: Due before August 1<sup>st</sup>, 2017. (Pay-in-full discount of \$250.00 will be applied at time of payment)
2. Semi-annual payment: 1<sup>st</sup> payment due before August 1<sup>st</sup>, 2017. 2<sup>nd</sup> installment due before January 1<sup>st</sup>, 2018.
3. 10 equal monthly payments from August 2017 through May 2018.

Nonpayment of student fee(s) or tuition when contractually due will result in a late fee, which will automatically be assessed by the SMART billing system. Subsequent actions at the discretion of the school may also be taken if tuition is delinquent for more than 60 days.

**ALL TUITION/STUDENT FEE(S) OBLIGATIONS FOR THE 2017-2018 SCHOOL YEAR MUST BE PAID IN FULL BY JUNE 30<sup>th</sup>, 2018.  
Students may not be registered for the new school year if there is an outstanding balance.**