

**Diocese of San Diego
Office for Schools
2016-2017**

School Holy Family School (K-8 Grades) City San Diego County San Diego

	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	Total Days of Instruction	
August	1 2 3 4 5	8 9 10 11 12	15 16 17 18 19	22 23 24 25 26	29 30 31	3	
September		1 2 5 6 7 8 9	12 13 14 15 16	19 20 21 22 23	26 27 28 29 30	21	
October	3 4 5 6 7	10 11 12 13 14	17 18 19 20 21	24 25 26 27 28	31	20	
November		1 2 3 4	7 8 9 10 11	14 15 16 17 18	21 22 23 24 25	28 29 30	16
December		1 2	5 6 7 8 9	12 13 14 15 16	[19 20 21 22 23	26 27 28 29 30	12
January	2] 3 4 5 6	9 10 11 12 13	16 17 18 19 20	23 24 25 26 27	30 31	20	
February		1 2 3	6 7 8 9 10	13 14 15 16 17	20 21 22 23 24	27 28	19
March		1 2 3	6 7 8 9 10	13 14 15 16 17	20 21 22 23 24	27 28 29 30 31	22
April	3 4 5 6 7	10 11 12 13 14	[17 18 19 20 21]	24 25 26 27 28		15	
May	1 2 3 4 5	8 9 10 11 12	15 16 17 18 19	22 23 24 25 26	29 30 31	22	
June		1 2	5 6 7 8 9	12 13 14 15 16	19 20 21 22 23	26 27 28 29 30	11

First Class Day: 8/29/2016

Labor Day: September 5th

Fall Festival: October 1st/2nd

Parent-Teacher Conf. Nov. 10th

Veterans Day: November 11th

Thanksgiving Break: Nov. 21-25

Christmas Program: Dec. 16th

Christmas Break: Dec. 19th – Jan 2nd

Martin Luther King Jr.: January 16th

Catholic Schools Wk: Jan. 29th – Feb. 3rd

Presidents Day: February 20th

Staff Retreat: March 17th

Easter Vacation: April 14th – 21st

Memorial Day: May 29th

Last Day of Class: June 15th

Graduation: June 16th

Total Days 181

LEGAL HOLIDAY ○

LOCAL HOLIDAYS □

MINIMUM DAYS /

STUDENT HOLIDAY △

(Faculty meetings,
WASC meetings, etc.)

VACATION []

Final Class Day: 6/15/2017

(Revised 5/16/16)

INSTRUCTIONS FOR DEVELOPMENT OF SCHOOL CALENDAR

Note that you are asked for the **TOTAL DAYS OF INSTRUCTION** each month (right-hand side), and the year's total (at least 180).

Indicate **FIRST CLASS DAY** and **FINAL CLASS** (lower left).

Use code on lower right to indicate student and/or teacher HOLIDAYS at bottom of page.

The school year for teachers (i.e. the number of days teachers are to be available for assignments) shall consist of not less than 185 days. This shall provide for time in preparation for the school year and at least three full in-service professional/personal growth days.

Remember to schedule:

1. At least three (3) teacher orientation days at the beginning of the year.
2. Two professional growth days (for entire staff).
3. At least one personal growth day (for entire staff).
4. Subject to the approval of your pastor, during the 2 year preparation for evaluation/accreditation, each school is permitted to have 10 half days or 5 full days of your 180 instructional days for work on the self study in the Fall.

The school year for students shall consist of not less than 180 days of actual instruction. Should some emergency cause the number of instructional days to fall below 180, these days shall be made up during the school year.

Minimum days are to be indicated on the calendar.

Please read **Handbook for Catholic Schools** very carefully to make certain you have complied fully with diocesan policy and state law.

Attach a copy of your school's daily and minimum day schedule.

Please complete this form by June 15, 2016 and return to:

**Office for Schools
P. O. Box 85728
San Diego, CA 92186-5728**